Board of Legal Document Preparers

Arizona State Courts Building
1501 West Washington Street
Phoenix, Arizona 85007

July 20, 2020
Time: 10:00 a.m.
Hearing Room 109

Regular Meeting Minutes

MEMBER ATTENDANCE:

Present:	Telephonically Present:	Absent:
	Becky Nilsen	Mary Carlton, Chair
	Hon. Michael Herrod	Pamela Milburn
	Cheri Clark	
	Mary Jo Randall	
	Deborah Colon-Mateo	
	Paul Friedman	
	Jerry Thomas	

OTHER ATTENDEES:

AOC Staff:	Guests:
Michelle Martinez	Richard Scholz
Hal White	
Wil Castro	
Brianna Farmer	
Ashleigh Hansen	
Dominique Cidro	

CALL TO ORDER

Called to Order By: **Paul Friedman**

Time: 10:02 a.m.

1) REVIEW AND APRROVAL OF MEETING MINUTES

Individuals Addressing the Board: **Paul Friedman**

> *1-A:*   *Review, discussion, and possible action regarding approval of the regular session minutes of the meeting of May 18, 2020*

Discussion: None

Motion: Consideration of and motion to accept the regular session minutes of the May 18, 2020 meeting.

Motion Proposals: First   Deborah Colon-Mateo
                      Second   Cheri Clark
Motion Results: Pass

2) INITIAL CERTIFICATION AND ELIGILITY

Individuals Addressing the Board: Wil Castro

> *2-A:*   *Review, discussion and possible action regarding the following applications for initial individual and business entity legal document preparer certification and business entity exemption requests:*
>
>   1.   Adam Tasse

Discussion: The Division recommends approval of initial legal document preparer certification for Adam Tasse.

Motion: Consideration of and motion to accept staff's recommendation.

Motion Proposals: First   Deborah Colon-Mateo
                      Second   Mary Jo Randall
Motion Results: Pass

2.	Credit Union Financial Network, LLC
3.	Rivera Legal Services, LLC
4.	Resolute Document Preparation, PLLC

Discussion: The Division recommends approval of initial legal document preparer certification for Credit Union Financial Network, LLC, Rivera Legal Services, LLC and Resolute Document Preparation, PLLC to include approving the business entity exemptions.

Motion: Consideration of and motion to accept staff's recommendation.

Motion Proposals:	First	Deborah Colon-Mateo
	Second	Mary Jo Randall
Motion Results:	Pass	

      5.   Don Larson

Discussion: The Division recommends that initial legal document preparer certification be granted to Don Larson with the standard non-disclosure language.

Motion: Consideration of and motion to accept staff's recommendation.

Motion Proposals:	First	Deborah Colon-Mateo
	Second	Mary Jo Randall
Motion Results:	Pass	

      6.   Kevin Maloney

Discussion: The Division recommends that initial legal document preparer certification be granted to Kevin Maloney with the standard non-disclosure language.

Motion: Consideration of and motion to accept staff's recommendation.

Motion Proposals:	First	Deborah Colon-Mateo
	Second	Mary Jo Randall
Motion Results:	Pass	

      7.   Elizabeth Brown

Discussion: Division recommends that initial legal document preparer certification be granted to Elizabeth Brown.

Motion: Consideration of and motion to accept staff's recommendation.

Motion Proposals:	First	Deborah Colon-Mateo
	Second	Mary Jo Randall
Motion Results:	Pass	

| *2-B:* | *Review, discussion and possible action regarding initial application from Gregory Kelly.* |

| *Discussion:* | The Division recommends the Board accept the Hearing Officer's recommendation and affirm the denial of initial certification for Gregory Kelly. |

| *Motion:* | Consideration of and motion to accept staff's recommendation. |

Motion Proposals:	First	Deborah Colon-Mateo
	Second	Mary Jo Randall
Motion Results:	Pass	

CALL TO PUBLIC:

Richard Scholz addresses the Board.

ADJOURN

| *Motion:* | Motion to adjourn. |

Motion Proposals:	First	Deborah Colon-Mateo
	Second	Mary Jo Randall
Motion Results:	Pass	

| *Time:* | 10:32 a.m. |